

Attendees: Greer, Lori, Bill, Howard

Reports:

- Festival Contest Report –
 - Ann Long will be judging the PST Knoxville Contest
 - 11 entries at this time; hope to have more soon
- PST Financial Report (May and June)
 - have Howard share “chapter” financial reports with Knoxville
- Tax ID Number and 501(c)(3) Report
 - faxed on 6/17
 - Lori is set up as designee
 - who will file Secretary of State report? Lori and Bill
 - Keep Lori’s address...
- Festival Report
 - share username and password with Howard
 - he will be host and emcee
 - associates and non-members are welcome
 - still need to determine whether we have fees/different fees for members/non-members
 - discussed – logistics are minimal
 - cost tracking is hairy
 - Howard proposes no costs for a virtual meeting – everyone agreed
 - perhaps have costs for hybrid next year
 - if we choose to do a hybrid meeting
 - one laptop to use camera
 - microphone \$150 to get audio for room
 - one laptop to do zoom
 - Howard will need readers
 - Lori will have entrant’s list by 8/20
 - Provide speaker’s list by 9/17
 - Need to have registration complete by 3rd/4th week of September
- Student Contest Report
 - Procedure written; Frances has reviewed
 - Will engage Seth ASAP
 - No extra contests this year; revisit next year
 - Work on expanding publicity this year
- Anthology Report
 - provided contact info for Florence and Sarah
 - once receive Poet Laureate info and format
 - need to decide whether we will use KDP/if we have the tax ID number
 - backup plan – use Hoot Book Publishing in Abingdon; don’t know costs at this time
 - Hope to publish in September

- Next year – hope to do invitations to other poets in membership
- Charter and Bylaws Report
 - keep it simple – let Exec Committee make decision
 - too redundant in how chapters function
 - objective – read and review, meet to discuss the 3rd or 4th week of August
 - once we are happy, have pro-bono counsel review again, then send out to membership

Other Items

1. We liked using the report format; keep using it.
2. Greer – Kudos to Howard for compiling potential festival leaders list!
3. Incorporate Eye Poem video on website
4. Greer is incoming president for PST-Knox; Kay Fields is Secretary/Treasurer; transition going on
5. August Strophes is now available online

Report to PST Executive Committee
July 2021
From: Lori Goetz
Subject: Charter and Bylaws
Page 1

As you all know, I spoke with our pro-bono attorney in June. In addition to addressing the taxpayer ID issue, she had reviewed our former constitution and bylaws, as well as the previous revisions. Her advice to me was to cut it way back...streamline our charter so that it was the minimum required by the Secretary of State's office, and then minimize our bylaws to what was needed for governance. Everything else, which was operational, could be managed in a policy and procedures document.

I have done that, so we're on our third draft. I would like the Executive Committee to take a read through. Please keep the following things in mind:

- We need to do our annual renewals with the Secretary of State in September. I suspect we are too late to work through our revisions, get chapter approvals, and then include this charter/bylaw revision in that renewal, but please understand we will be required to file the revision with the Secretary of State.
- We want to keep the charter and bylaws as simple and high-level as possible, so that we do not need to revise them again soon (and, again, re-file with the Secretary of State).
- We need to be forward-thinking...how are we going to be governing ourselves as we move forward into this 501(c)(3) structure? The attorney had me forward you some information last month.
 - Are we going to be chapters (i.e., everyone is under the PST umbrella)?
 - Or is everyone independent, and just affiliated with PST?

Right now the charter/bylaws is written for chapters: everyone will be under a single PST umbrella. That means we apply for a single 501(c)(3), we file all paperwork together, etc. However, that means that we will need to change how we're doing some of our accounting and reporting. I have tried to write these with as much flexibility as possible; the attorney will need to comment on what we've done.

The policy and procedures are a living document, and we can revise them WHENEVER we want, but the charter and bylaws will have to be modified as outlined in the bylaws, and changes (as noted previously) will need to be re-filed with the Secretary of State. So we do not want to change them very often. In short, let's be deliberate and intentional with wrapping these up.

Note I've included some new things – a statement about “active participants”, and then a clause about expulsion. Do we want those?

I would also like to ask for some help in wrapping up the “procedures” in the attachments. I have drafts of several of these attachments, but not everything (for example, I did not include Attachment 2 — the procedures for festival, festival contest, student contest, etc.). I would like comments...and anyone who wants to write something that is still outstanding...I'd love the help. I do indicate what has been drafted. If it's blank, it hasn't been started yet.

Again, I ask that you read these through, and that we then go back to the pro bono attorney with questions. Once we have them resolved, we can put the charter and bylaws before the chapters for a vote.

Respectfully Submitted,

Lori Goetz

Report to PST Executive Committee
July 2021
From: Lori Goetz
Subject: Festival Contest
Page 1

The Festival Contest brochure was finalized on May 17, 2021, and was distributed to all chapters.

The following marketing has occurred:

- Press releases were sent to various Tennessee media outlets on May 18, 2021 and July 17, 2021.
- Festival Contest announcements have been posted to PST's Facebook page; email reminders have been sent to all chapter secretaries monthly.
- Festival Contest information was sent to over 250 public libraries in Tennessee, with a request that they post the information and distribute to various writing groups in mid-June; deadline reminders were sent on July 17, 2021.
- Festival Contest information was sent to approximately 25 poetry and/or writers groups within Tennessee (contacted by email and/or Facebook) in mid-June; deadline reminders were sent on July 17, 2021.
- PST-Northeast is using contests as biweekly writing prompts on its Facebook page.

I am currently in process of finalizing judges. I needed to obtain six judges for contests which were sponsored without a judge. I have obtained four. I have had four poets not return emails asking whether they would judge. I will continue soliciting for judges.

As of July 18, 2021 we have received 4 entries. Because this is a postmarked-by deadline, I anticipate the majority of entries to be received between July 23 and August 13.

A summary of contest fees, total poems, and other statistics will be provided in the next Festival Contest report.

Respectfully Submitted,

Lori Goetz, Festival Contest Chair

Report to PST Executive Committee
July 2021
From: Lori Goetz
Subject: Student Contest
Page 1

PST's Student Contest typically is posted in August. This contest, which is open state-wide to residents of Tennessee, has six different categories:

Division	Typical Due Date
Senior Division (9-12 grade)	First or second week of December
Junior Division (6-8 grade)	First or second week of December
Elementary Division	February 15
Eye Poem – Senior Division	February 15
Eye Poem – Junior Division	February 15
Eye Poem – Elementary Division	February 15

Winners in the in the Junior and Senior Divisions are eligible for the NFSPS Manningham Competition, which has a deadline of March 1; all judging and selection is typically completed by mid-January/first of February to ensure that Manningham competitors can be submitted to the Manningham.

Elementary and Eye Poems are judged in late February/early March. All awards are issued in April. I think we can (as a group) develop a way to highlight the students in the April awards... We need to figure out a way to register the kids as they log on, so that we can recognize them (I think one was online last April, but under his Mom's name...).

Frances Cowden has run this contest for the past 30 years or so. However, she can no longer do so due to health. I am working with her to develop a procedure that identifies roles and responsibilities, a schedule for what needs to be done, and how to ensure poems are processed/judged.

Needs:

- Seth Grindstaff has volunteered to work with the student contest. I have another young teacher who may be able to work with this contest as well, but she may be leaving the state (currently waiting for a teaching contract). Ideally, we should try to identify another coordinator. We need coordinator addresses/contact info for the brochure, which will be posted in August. Coordinators will primarily be responsible for receiving and processing poems. Other people judge the poems.
- We can publicize the Student Contest as follows:
 - media outlets/press releases (initial, reminder, and final announcements)
 - we have a list of over 250 libraries across Tennessee, and we can ask them to share with their Children's Librarians and Young Adult resources
 - we can reach out to the 25+ poetry groups across the state
- I would like to see us develop a list of public and/or private school districts in the state, and build a email distribution list that we can send initial and reminder emails.

As soon as Frances finishes reviewing the procedures, I'll reach out to Seth and check with the other potential volunteer, to see if she has a teaching position in Tennessee (or out of state) yet.

Report to PST Executive Committee

July 2021

From: Lori Goetz

Subject: Student Contest

Page 2

I would also like to ask whether we, as PST, want to add a contest for the Junior/Senior divisions. Historically, we've just asked them to write a free verse poem. Do we want to keep the free verse poem, but also add a second contest? If yes, what would that be? Some ideas:

- Subject contest, such as "social justice"
- Subject contest, such as "I can't vote yet, but..."
- Form contest, such as haiku sequence
- Form contest, such as quatrain sequence

I suggested a form like a sonnet to Frances, and she said that these kids really wouldn't know how to write a sonnet....

Respectfully Submitted,

Lori Goetz

Report to PST Executive Committee
July 2021
From: Lori Goetz
Subject: Tax ID Number and Non-Profit/501(c)(3) Status
Page 1

As you all know, our review of our financial status indicated that we do not have federal 501(c)(3) status. However, our review also indicated that PST did not have an active taxpayer ID number, which is needed to conduct business (i.e., publish the anthology). As of our last meeting, we had several questions for the pro-bono legal counsel, relative to whether we needed a virtual address, how we wanted to structure state/chapter finances, etc.

As part of conversations with pro-bono legal counsel, we were advised to proceed with resubmitting our information, and operating with one of our executive committee member's addresses. However, we could not file for our taxpayer ID number electronically (i.e., receiving the ID number the same day) because PST had previously been issued a taxpayer ID number. The IRS indicated that it could be a long time (weeks? months?) before we get our taxpayer ID.

Our form was filed via FAX the week of June 13th. We might be able to expect some status at the end of July (the 6 week mark).

Once we receive our new number, we will need to correct PST's bank account (which is currently using the wrong number).

Note that by filing as a non-profit, we are now obligated to complete the 501(c)(3) process within the next 3 years. We will need to file a 990 form annually.

ALSO, per the IRS, the forms we had completed previously, and the forms we have just completed, our fiscal year ends on April 30. This cannot be changed (easily).

Respectfully Submitted,

Lori Goetz, Treasurer

The 2020-2021 Tennessee Voices Anthology Editorial Board (Matthew Gilbert, Janet Qually, Rose Klix, Howard Carman) continues to compile and edit the manuscript for the anthology. All front-end material and Festival, Monthly, and Student Contest winning poems have been added and edited. To further showcase the Society’s poetry, past and present, the board has issued a Call for Submissions from previous PST Poet Laureates (who are still active members) to include a poem in this edition of the anthology (the Call is shown in Appendix A). Submission are presently being received at this time and poems will be selected, added, and edited hopefully by the end of July. The table below shows the list and status of previous PL submissions:

<u>PST Poet Laureate</u>	<u>Year</u>	<u>Submission Status</u>
Lori Goetz	2019-2020	Waiting for reply
Janet Qually	2018-2019	Received
Rose Klix	2010-2011	Received
Sara Hull Gurley	2009-2010	Waiting for reply
J. Pompford (“Pete”) Harris	2008-2009	In the mail
Elizabeth Pell	2007-2008	Received
Michael R. (“Mick”) Denington (deceased), Via Marilyn Denington	2005-2006	Received
Florence Bruce	2002-2003	Waiting for reply
Russell Strauss	2001-2002	Received
Diane Clark	1997-1998	Received
Norma W. Young	1994-1995	Received
Frances Brinkley Cowden	1989-1990	Received
Ann Carolyn Cates	1986-1987	In the mail

Once the editorial board selects the poems to be included in the anthology, they will be added and edited. The manuscript will then be ready for final editing, formatting, and uploading for publishing.

The present plan is to publish with Kindle Direct Publishing (KDP). To do so, we need to provide a Tax ID number (EIN) and bank account information for royalty payments, etc. As indicated in Lori’s July report to the EC, PST does not presently have active EIN nor Non-Profit 501(c)(3) status. New applications were submitted in June, but the IRS indicated that there could be a lengthy delay before getting a reactivated taxpayer ID number.

Pending IRS action, the Anthology Editorial Board has initiated contact with Victoria Fletcher at Hoot Books Publishing, LLC, in Abingdon, VA as a potential resource/consultant for publication via KDP for this year if IRS action is delayed longer than desired. Further details to follow in a future report.

Respectfully submitted July 29, 2021,
 Howard Carman

APPENDIX A. Call for Submissions from previous PST Poet Laureates

Call for Submissions

As the editorial board is concluding the composition of PST's *Tennessee Voices 2020-2021* anthology, we would like to celebrate our members as a statewide organization. We seek to fill a number of remaining pages with poems from our community. With the growing membership across Tennessee, this volume will reflect a shift to inclusivity and open community. As such, we are soliciting works by previous PST Poet Laureates.

We request that recommended Poets Laureate submit up to three (3) poems for consideration. The Editorial Board will then choose one from each submission to be included in the upcoming anthology. We applaud the dedication each member puts towards both the PST and artistic worlds, and hope to share in their successes.

Guidelines:

- Submit 1-3 poems for consideration. The Editorial Board will select one poem for publication.
- Poems should be submitted in legible font.
- Poems can be up to 40 lines; however, due to available space, the Editorial Board has a strong preference for works of 24-30 lines in length.
- Poems should be sent as a Word Doc or PDF format.
- If previously published, include a statement that rights reverted to the poet (for PST files). Please include with the works where your poem(s) was published and the year so we can include that information and celebrate that success.

The deadline for receiving these poems should be no later than **June 30th**.

Send submissions by email to gilbertml@etsu.edu

Report to PST Executive Committee July 2021

From: Howard Carman

Subject: PST 65th Annual Poetry Festival

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The Poetry Society of Tennessee 65th Annual Poetry Festival will be held virtually (via Zoom) on Saturday, October 9, 2021 at 1:00 pm Central Daylight Time (2:00 pm Eastern Daylight Time).

Our Program/Workshop Leader will be Jeff Hardin, Professor of English at Columbia State Community College in Columbia, TN. Jeff is a graduate of Austin Peay State University (B.S. in English) and the University of Alabama (M.F.A. in Poetry). He is the author of three chapbooks, *Until That Yellow Bird Returns* (Red Hydra Press, 2015), *Deep in the Shallows* (GreenTower Press, 2002), and *The Slow Hill Out* (Pudding House, 2003) as well as six collections of poetry: *Fall Sanctuary*, recipient of the Nicholas Roerich Prize from Story Line Press; *Notes for a Praise Book*, selected by Toi Derricotte and published by Jacar Press; *Restoring the Narrative*, which received the Donald Justice Poetry Prize; *Small Revolution*; *No Other Kind of World*, recipient of the X. J. Kennedy Prize, and *A Clearing Space in the Middle of Being*. His seventh book, *Watermark*, is forthcoming in 2022. More than 600 of his poems have appeared in such journals as *The Southern Review*, *North American Review*, *Ploughshares*, *The New Republic*, *The Hudson Review*, *The Gettysburg Review*, *Southwest Review*, *Poetry Northwest*, *Hotel Amerika*, *Meridian*, *Tar River Poetry*, *The Florida Review*, *Southern Poetry Review*, *Poem*, *Zone 3*, and many others. His poems have been nominated for the Pushcart Prize multiple times and have been featured on *Poetry Daily*, *Verse Daily*, and *The Writer's Almanac*. He is an editor for the online journal [One](#).

A list of potential Program/Workshop Leaders was compiled in June and is shown in Appendix A. Invitations were sent to Professors Skaja, Daniels, and Wilkinson who each declined due to scheduling conflicts. Professor Hardin accepted the invitation on July 20. A copy of the invitation letter is shown in Appendix B. Details of his program/workshop topic will be communicated in a future report.

An agenda for Festival is still under development, to include Dr. Hardin's program/workshop followed by presentation of Festival Contest Awards and reading of winning poems. Actions still in progress include (1) editing Festival web page to communicate Program/Workshop leader, (2) recruitment of an emcee for Festival, (3) recruitment of readers for winning Contest poems, (4) recruitment of registration manager and development/communication of registration procedures, and (5) working with the Program/Workshop Leader to finalize topic and perform a practice run.

Respectfully submitted July 29, 2021,

Howard Carman

APPENDIX A. List of Potential Speakers/Workshop Leaders for PST Fall Festival

Professors of Creative Writing Departments at Tennessee Colleges/Universities:

Amie Whittemore (MTSU) <https://amiewhittemore.com/>

Marilyn Kallet (UT Knoxville – retired) <http://marilynkallet.com/>

Kate Daniels (Vanderbilt U) <https://as.vanderbilt.edu/english/bio/?who=kate-daniels>

Rick Hilles (Vanderbilt U) <https://as.vanderbilt.edu/english/bio/?who=rick-hilles>

Marcus Wicker (U of Memphis)
https://www.memphis.edu/english/people/creative_writing/marcus-wicker.php

Emily Skaja (U of Memphis)
https://www.memphis.edu/english/people/creative_writing/emily-skaja.php

Bobby C. Rogers (Union U) <http://www.uu.edu/employee/profile.cfm?emp=brogers>

Iliana Rocha (UT Knoxville) <https://english.utk.edu/people/rocha.php>

Erin Elizabeth Smith (UT Knoxville) <https://english.utk.edu/people/smith.php>

Earl Braggs (UT Chattanooga)
<https://www.utc.edu/directory/vjh694-english-earl-braggs/vjh694>

Jesse Graves (ETSU) <https://www.etsu.edu/cas/litlang/faculty/gravesj.php>

Catherine Pritchard Childress (ETSU)
<https://catherinepritchardchildresspoetry.wordpress.com/about/>

Caki Wilkinson (Rhodes College) <https://www.rhodes.edu/bio/caki-wilkinson>
(Russell says she spoke to PST a few years ago)

Jeff Hardin (Columbia State Community College)
<https://jeffhardin.weebly.com/biography.html>

Jacques Debrot (LMU) https://lmunet.edu/school-of-arts-humanities-and-social-sciences/documents/faculty-bios/Bio_Jacques_Debrot.pdf

Report to PST Executive Committee July 2021

From: Howard Carman

Subject: PST 65th Annual Poetry Festival

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Other Tennessee Poets

Linda Parsons (Knoxville) <https://irisbooks.com/authors/linda-parsons/>

Denton Loving (Cumberland Gap) <https://dentonlovingblog.wordpress.com/about/>

Non-Tennessee Poets

Eleanor Berry (past NFSPS President and retired professor)

<https://playasummerlake.org/eleanor-berry/>

Diane Glancy (2021 NFSPS Keynote Speaker) <http://dianeglancy.com/index.html>

Workshop Leaders at NFSPS Convention (2021):

Rosemerry Wahtola Trommer <https://www.wordwoman.com/>

Carol Clark Williams <https://lucybeanstalk.wordpress.com/>

Kari Gunter-Seymour (Ohio) <https://www.karigunterseymourpoet.com/bio>

Report to PST Executive Committee July 2021

From: Howard Carman

Subject: PST 65th Annual Poetry Festival

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APPENDIX B. Invitation to Program/Workshop Leader

Professor Jeff Hardin
Columbia State Community College
1665 Hampshire Pike
Columbia TN 38401

Dear Professor Hardin,

I am writing to you on behalf of the Poetry Society of Tennessee (PST). My name is Howard Carman and I serve on the PST Executive Committee. If you are not familiar with PST, we are a chartered, Tennessee non-profit organization, founded in 1953 to promote comradeship and working fellowship among poets within the state and encourage development of creative talent in the field of poetry. We are also recognized nationally as an affiliate of the National Federation of State Poetry Societies (NFSPS). We currently have Chapters in Memphis, Knoxville, and the Tri-Cities of Northeast Tennessee (Kingsport, Bristol, Johnson City). You may learn more about us at our web page: <https://www.poetrytennessee.org/>

Each year in October, PST conducts a Fall Festival comprising a program/workshop presented by a guest speaker, followed by the announcement of results and reading of winning poems from the Festival Contests, which are sponsored and judged by PST members and patrons. This year, our Festival will be held by Zoom videoconference on Saturday, October 9, beginning at 1:00 pm Central Daylight Time.

We would be honored if you would please consider being our guest program/workshop speaker at this year's Fall Festival. Typically in the past, our speakers have presented approximately one-and-a-half to two-hour long programs on topics of poetry of their choice and interest, often including "prompts" for attendees to generate ideas and lines of poetry. We would greatly enjoy hearing what thoughts and ideas about poetry you would be willing to share with us.

If you accept our invitation, we would also kindly request that you consider being judge for our "Best of the Fest Award," in which one poem is selected for the Award from the 1st place winning poems of the individual Festival Contests (this year, there are 27 contests). For your information, I am attaching our 2021 Festival Contest Brochure.

Thank you for your consideration. I look forward to your reply. Please feel free to contact me or our Festival Contest Coordinator, Lori Goetz, by phone or email if you have any questions.

Kind regards,
Howard

Howard S. Carman, Jr., Ph.D.
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Poetry Society of Tennessee – Northeast Chapter
428 Dunwoody Court
Blountville, TN 37617
(423) 914-1778
hscarman@charter.net

Lori Goetz
2021 PST Festival Contest Coordinator
P.O. Box 770688
521 Erin Drive
Memphis, TN 38117
(901) 652-4305
poetrytennessee@gmail.com

Report to PST Executive Committee

July 2021

From: Lori Goetz

Subject: May and June 2021 Financials and Membership Information

Page 1

I have attached two documents:

- The May 2021 financials
- The June 2021 financials

Each document includes the PST account register, a comparison to budget, and a list of outstanding checks.

Report Format and Completeness

Please understand that this is still a draft format, and I am tweaking the electronic register to optimize recordkeeping.

Each entry in the register shows the transaction, and then can be tagged to a specific budget category (income/expense).

A few observations based on my understanding of the future 501(c)(3) requirements:

- Right now I am showing PST-West Tennessee's income/expenses, as the funds are kept in the same account. It will be written into the procedures that this is allowed, but we will need to verify this.
- We will need to show all chapter income/expenses as a roll-up into PST accounts. Which means that the PST treasurer will need a monthly report from chapters with a brief summary of income/expenses and balance.
- Accounts currently are not complete, because they do not reflect chapter finances.

Income and Budget Status

At the end of PST's 2020/2021 year, the PST balance was approximately \$1,142. Since that time, we have received a significant influx of income, namely:

- Membership checks for the 2021/2022 year
- Festival Contest sponsorships
- Annual Contest sponsorships for the 2021/2022 year

PST's June 2021 ending balance was \$3,789.

In general, we are above-budget for the year, due to higher-than-expected Festival Contest sponsorships. Please note, however, that these are 100% pass-through costs. We currently are underfunded for all donor-funded contests, which will end up coming out of the general fund, unless we gin up some contributions.

Membership

The following table is a summary of membership. Note: I received membership information from Howard on June 6th; I have not received any updated information from PST-NE. I have not received any membership information from PST-Knoxville. Approximately 16 PST-West Tennessee and at-large

Report to PST Executive Committee

July 2021

From: Lori Goetz

Subject: May and June 2021 Financials and Membership Information

Page 2

members are behind in renewing memberships; one reminder has been sent out; another will be sent out in August. However, we have seen a handful of new members join since May.

	Full	Associate	Student	Lifetime/Honorary	Total
PST-NE	28	4	0	0	32
PST-Knoxville	?	?	?	?	?
PST-West TN	12	0	0	8	20
In State/ At Large	4	0	0	1	5
Out of State/ At Large	8	0	0	2	10
				Total	67

Note that final notice should be sent to all delinquent members in September; if renewals have not been received by October 1, they should be removed from the rolls. This is critical for an accurate record of members which is transmitted to NFSPS.

One comment – I would like to request that all honorary/lifetime memberships to NFSPS be funded out of PST's treasury, rather than out of any specific chapter treasury.

Respectfully Submitted,

Lori Goetz, Treasurer

May 2021 Financials

PST Account Register

Check Date	PST Check #	From/To	Payee's Check #	Deposit Date	Income	Expense	Cleared?	Uncashed Amount	Account Balance	Bank Balance
		April Ending Balance		4/30/2021				\$180.68	\$1,887.65	\$2,384.65
2/15/2021		Greer Litton Fox	1208		\$1.00					
2/26/2021		Lisa Kamolnick	139		\$1.00					
2/27/2021		Diane Clark	6059		\$60.00					
3/14/2021		Florence Bruce	1267		\$75.00					
3/24/2021		Ruby Jones	2104		\$50.00					
3/24/2021		Gail Denham	3045		\$50.00					
3/25/2021		PST-NE	1200		\$150.00					
3/25/2021		Howard Carman, Jr.	4541		\$150.00					
3/25/2021		Greer Litton Fox	1366		\$100.00					
3/27/2021		Louise Snodgrass	1051		\$25.00					
3/30/2021		Marilyn Denington	2503		\$500.00					
4/5/2021		Kamolnick Kreative	1007		\$85.00					
4/6/2021		Emory Jones	2886		\$25.00					
4/6/2021		Connie Green	7911		\$100.00					
4/8/2021		Barbara Blanks	773		\$25.00					
4/9/2021		Rose Klix	1482		\$50.00					
4/10/2021		Cyndi Carilli	8217		\$25.00					
4/10/2021		Eileen Spears	500		\$100.00					
4/14/2021		Gail Denham	2732		\$25.00					
4/18/2021		Howard Carman, Jr.	4536		\$50.00					
4/19/2021		Christy Lee Colby	502		\$25.00					
4/22/2021		Rose Klix	1485		\$25.00					
4/30/2021		Elizabeth Shelley	105		\$75.00					
5/2/2021		Lori Goetz	5742		\$225.00					
5/3/2021		Mark Hudson	684		\$25.00					
				5/3/2021					\$3,909.65	\$4,401.65
5/3/2021	1709	May Contest -- Russell Strauss				\$25.00	C			
5/3/2021	1710	May Contest -- Janet Qually				\$15.00	C			
5/3/2021	1711	May Contest -- Lisa Kamolnick				\$10.00	C			
5/3/2021	1712	Reimbursement -- Lori Goetz website and other expenses				\$124.42	C			
5/3/2021		Cynthia Storrs	1092		\$25.00				\$3,760.23	\$4,267.23
5/3/2021		Ruby Jones	2112		\$25.00					
5/4/2021		MSUSC, LLC	1434		\$13.65					
4/30/2021		Matthew Gilbert	1057		\$50.00					
5/9/2021		Florence Bruce	1271		\$30.00					
5/7/2021		Sharon Fox	2568		\$50.00					
5/7/2021		PST-Knoxville	1008		\$50.00					
5/25/2021		May Ending Balance						\$180.68	\$3,978.88	\$4,460.88

PST Account Register			West Tennessee			PST - Income Category								
Check Date	PST Check #	From/To	Income	Expenses	WT Balance	Chapter Dues	At Large Dues	Monthly Contests	Festival Contests	Other Contest Fees	Festival Fees	Contest Fees	Patron Fees	Anthology Income
		April Ending Balance	\$0.00	\$0.00	\$745.00	\$0.00	\$0.00	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2/15/2021		Greer Litton Fox								\$1.00				
2/26/2021		Lisa Kamolnick								\$1.00				
2/27/2021		Diane Clark							\$60.00					
3/14/2021		Florence Bruce	\$10.00			\$15.00			\$50.00					
3/24/2021		Ruby Jones							\$50.00					
3/24/2021		Gail Denham							\$50.00					
3/25/2021		PST-NE						\$50.00	\$100.00					
3/25/2021		Howard Carman, Jr.						\$50.00	\$100.00					
3/25/2021		Greer Litton Fox							\$50.00				\$50.00	
3/27/2021		Louise Snodgrass											\$25.00	
3/30/2021		Marilyn Denington							\$500.00					
4/5/2021		Kamolnick Kreative							\$85.00					
4/6/2021		Emory Jones					\$25.00							
4/6/2021		Connie Green							\$100.00					
4/8/2021		Barbara Blanks					\$25.00							
4/9/2021		Rose Klix							\$50.00					
4/10/2021		Cyndi Carilli											\$25.00	
4/10/2021		Eileen Spears						\$50.00	\$50.00					
4/14/2021		Gail Denham					\$25.00							
4/18/2021		Howard Carman, Jr.											\$50.00	
4/19/2021		Christy Lee Colby	\$10.00			\$15.00								
4/22/2021		Rose Klix											\$25.00	
4/30/2021		Elizabeth Shelley	\$10.00			\$15.00			\$50.00					
5/2/2021		Lori Goetz	\$10.00			\$15.00		\$50.00	\$100.00				\$50.00	
5/3/2021		Mark Hudson					\$25.00							
5/3/2021	1709	May Contest -- Russell Strauss												
5/3/2021	1710	May Contest -- Janet Qually												
5/3/2021	1711	May Contest -- Lisa Kamolnick												
5/3/2021	1712	Reimbursement -- Lori Goetz website and other expenses												
5/3/2021		Cynthia Storrs					\$25.00							
5/3/2021		Ruby Jones	\$10.00			\$15.00								
5/4/2021		MSUSC, LLC												\$13.65
4/30/2021		Matthew Gilbert											\$50.00	
5/9/2021		Florence Bruce						\$30.00						
5/7/2021		Sharon Fox							\$50.00					
5/7/2021		PST-Knoxville							\$50.00					
5/25/2021		May Ending Balance	\$50.00	\$0.00	\$795.00	\$75.00	\$125.00	\$230.00	\$1,495.00	\$2.00	\$0.00	\$0.00	\$275.00	\$13.65

PST Account Register			PST - Expense Category										PST Account Balance	Float (Uncashed Checks)
Check Date	PST Check #	From/To	NFSPS Dues	State Fees	Website Costs	Admin & Supplies	Student Contest	Monthly Contests	Festival Contest	Other Contests	Festival	Anthology Production/ Shipping		
		April Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 1,142.65	\$180.68
2/15/2021		Greer Litton Fox												
2/26/2021		Lisa Kamolnick												
2/27/2021		Diane Clark												
3/14/2021		Florence Bruce												
3/24/2021		Ruby Jones												
3/24/2021		Gail Denham												
3/25/2021		PST-NE												
3/25/2021		Howard Carman, Jr.												
3/25/2021		Greer Litton Fox												
3/27/2021		Louise Snodgrass												
3/30/2021		Marilyn Denington												
4/5/2021		Kamolnick Kreative												
4/6/2021		Emory Jones												
4/6/2021		Connie Green												
4/8/2021		Barbara Blanks												
4/9/2021		Rose Klix												
4/10/2021		Cyndi Carilli												
4/10/2021		Eileen Spears												
4/14/2021		Gail Denham												
4/18/2021		Howard Carman, Jr.												
4/19/2021		Christy Lee Colby												
4/22/2021		Rose Klix												
4/30/2021		Elizabeth Shelley												
5/2/2021		Lori Goetz												
5/3/2021		Mark Hudson												
5/3/2021	1709	May Contest -- Russell Strauss						\$25.00						
5/3/2021	1710	May Contest -- Janet Qually						\$15.00						
5/3/2021	1711	May Contest -- Lisa Kamolnick						\$10.00						
5/3/2021	1712	Reimbursement -- Lori Goetz website and other expenses			\$95.80	\$28.62								
5/3/2021		Cynthia Storrs												
													\$ -	
5/3/2021		Ruby Jones												
5/4/2021		MSUSC, LLC												
4/30/2021		Matthew Gilbert												
5/9/2021		Florence Bruce												
5/7/2021		Sharon Fox												
5/7/2021		PST-Knoxville												
5/25/2021		May Ending Balance	\$0.00	\$0.00	\$95.80	\$28.62	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3,183.88	\$180.68

	Status					
	Total Income	Total Expenses	+/- for Month?	+/- Excluding Contest Transactions	PST Account Balance	Float (Uncashed Checks)
Annual Budget	\$3,745.00	\$3,624.00	\$121.00	\$381.00		
January						
Budget						
Actual	\$40.50	\$333.00	(\$292.50)	(\$232.50)	\$1,290.73	\$393.68
February						
Budget						
Actual	\$58.00	\$51.90	\$6.10	\$11.10	\$1,296.83	\$395.90
March						
Budget						
Actual	\$81.50	\$344.00	(\$262.50)	\$45.50	\$1,034.33	\$642.00
April						
Budget						
Actual	\$120.00	\$40.00	\$80.00	\$0.00	\$1,179.33	\$497.00
May						
Budget						
Actual	\$2,215.65	\$174.42	\$2,041.23	\$364.23	\$3,220.56	\$482.00
June						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
July						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
August						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
September						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
October						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
November						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
December						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		

PST Account Register

Check Date	PST Check #	From/To	Payee's Check #	Deposit Date	Income	Expense	Account Balance	Cleared?	Bank Balance
1/5/2021	1673	Jan Contest - Von Bourland				\$5.00			
1/14/2021	1674	NFSPS - Annual Dues				\$273.00			
1/26/2021	1675	Reimbursement - Elizabeth Shelley (ink)				\$25.68			
3/8/2021	1686	NFSPS - Membership Update				\$9.00			
3/11/2021	1687	Bryan Ouertani (student)				\$20.00			
3/11/2021	1689	Molly Read (student)				\$10.00			
3/11/2021	1692	Elia Canfield (Student)				\$15.00			
3/11/2021	1693	Lily Read (Student)				\$10.00			
3/11/2021	1694	Ashley Phillips (student)				\$5.00			
3/11/2021	1695	Zoe Pendelton (student)				\$20.00			
3/11/2021	1696	Skyelar LeCounte (student)				\$15.00			
3/11/2021	1697	Jerry Xiao (student)				\$10.00			
3/11/2021	1699	Kelsey Franklin (student)				\$20.00			
3/11/2021	1701	Aylla Wexler (student)				\$10.00			
3/11/2021	1702	Jamaya Simpson (student)				\$5.00			
3/11/2021	1704	Khoiam Nguyen (student)				\$15.00			
3/11/2021	1705	David Montoya (student)				\$10.00			

PST Account Register									
Check Date	PST Check #	From/To	Payee's Check #	Deposit Date	Income	Expense	Account Balance	Cleared?	Bank Balance
5/3/2021	1710	May Contest -- Janet Qually				\$15.00			
6/6/2021	1713	June Contest -- Howard Carman, Jr.				\$25.00			
6/6/2021	1714	June Contest -- Russell Strauss				\$15.00			

June 2021 Financials

PST Account Register

Check Date	PST Check #	From/To	Payee's Check #	Deposit Date	Income	Expense	Cleared?	Uncashed Amount	Account Balance	Bank Balance
5/25/2021		May Ending Balance						\$180.68	\$3,978.88	\$4,460.88
5/14/2021		Sara Gipson	1060		\$25.00					
5/18/2021		Annette Teepe	4012		\$25.00					
6/6/2021	1713	June Contest -- Howard Carman, Jr.				\$25.00	C			
6/6/2021	1714	June Contest -- Russell Strauss				\$15.00	C			
6/6/2021		Howard Carman/PST-NE Membership	4584		\$420.00					
6/6/2021		Move June contest balance to Festival contests								
6/6/2021		Barbara Tate	3183		\$25.00					
6/9/2021		Jonathan Bennett	3559		\$25.00					
6/23/2021		JoAn Howerton (PayPal deposit to Bill Hill)			\$25.00					
6/11/2021		Terrence Haynes	1642		\$25.00					
6/11/2021		Monty Payne	4366		\$25.00					
6/14/2021		Vince Tomeo	1276		\$25.00					
6/16/2021		Lauren Crowe	1053		\$25.00					
6/3/2021		Emory Jones	2990		\$30.00					
6/30/2021		June Ending Balance						\$180.68	\$4,613.88	\$4,783.88

PST Account Register			West Tennessee			PST - Income Category								
Check Date	PST Check #	From/To	Income	Expenses	WT Balance	Chapter Dues	At Large Dues	Monthly Contests	Festival Contests	Other Contest Fees	Festival Fees	Contest Fees	Patron Fees	Anthology Income
5/25/2021		May Ending Balance	\$50.00	\$0.00	\$795.00	\$75.00	\$125.00	\$230.00	\$1,495.00	\$2.00	\$0.00	\$0.00	\$275.00	\$13.65
5/14/2021		Sara Gipson					\$25.00							
5/18/2021		Annette Teepe	\$10.00			\$15.00								
6/6/2021	1713	June Contest -- Howard Carman, Jr.												
6/6/2021	1714	June Contest -- Russell Strauss												
6/6/2021		Howard Carman/PST-NE Membership				\$420.00								
6/6/2021		Move June contest balance to Festival contests							\$10.00					
6/6/2021		Barbara Tate					\$25.00							
6/9/2021		Jonathan Bennett	\$10.00			\$15.00								
6/23/2021		JoAn Howerton (PayPal deposit to Bill Hill)	\$10.00			\$15.00								
6/11/2021		Terrence Haynes	\$10.00			\$15.00								
6/11/2021		Monty Payne	\$10.00			\$15.00								
6/14/2021		Vince Tomeo					\$25.00							
6/16/2021		Lauren Crowe					\$25.00							
6/3/2021		Emory Jones						\$30.00						
6/30/2021		June Ending Balance	\$50.00	\$0.00	\$845.00	\$495.00	\$100.00	\$30.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

PST Account Register			PST - Expense Category										PST Account Balance	Float (Uncashed Checks)
Check Date	PST Check #	From/To	NFSPS Dues	State Fees	Website Costs	Admin & Supplies	Student Contest	Monthly Contests	Festival Contest	Other Contests	Festival	Anthology Production/ Shipping		
5/25/2021		May Ending Balance	\$0.00	\$0.00	\$95.80	\$28.62	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3,183.88	\$180.68
5/14/2021		Sara Gipson												
5/18/2021		Annette Teepe												
6/6/2021	1713	June Contest -- Howard Carman, Jr.						\$25.00						
6/6/2021	1714	June Contest -- Russell Strauss						\$15.00						
6/6/2021		Howard Carman/PST-NE Membership												
6/6/2021		Move June contest balance to Festival contests						(\$10.00)						
6/6/2021		Barbara Tate												
6/9/2021		Jonathan Bennett												
6/23/2021		JoAn Howerton (PayPal deposit to Bill Hill)												
6/11/2021		Terrence Haynes												
6/11/2021		Monty Payne												
6/14/2021		Vince Tomeo												
6/16/2021		Lauren Crowe												
6/3/2021		Emory Jones												
6/30/2021		June Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 3,788.88	\$180.68

	Status					
	Total Income	Total Expenses	+/- for Month?	+/- Excluding Contest Transactions	PST Account Balance	Float (Uncashed Checks)
Annual Budget	\$3,745.00	\$3,624.00	\$121.00	\$381.00		
January						
Budget						
Actual	\$40.50	\$358.68	(\$318.18)	(\$258.18)	\$1,265.05	\$30.68
February						
Budget						
Actual	\$58.00	\$62.90	(\$4.90)	\$0.10	\$1,260.15	\$30.68
March						
Budget						
Actual	\$81.50	\$344.00	(\$262.50)	\$45.50	\$997.65	\$180.68
April						
Budget						
Actual	\$120.00	\$40.00	\$80.00	\$0.00	\$ 1,142.65	\$180.68
May						
Budget						
Actual	\$2,215.65	\$174.42	\$2,041.23	\$364.23	\$ 3,183.88	\$ 180.68
June						
Budget						
Actual	\$635.00	\$30.00	\$605.00	\$595.00	\$ 3,788.88	\$ 180.68
July						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
August						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
September						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
October						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
November						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		
December						
Budget						
Actual	\$0.00	\$0.00	\$0.00	\$0.00		

PST Account Register

Check Date	PST Check #	From/To	Payee's Check #	Deposit Date	Income	Expense	Cleared?	Uncashed Amount	Account Balance	Bank Balance
1/5/2021	1673	Jan Contest - Von Bourland				\$5.00		\$5.00		
1/26/2021	1675	Reimbursement - Elizabeth Shelley (ink)				\$25.68		\$25.68		
3/11/2021	1687	Byan Ouertani (student)				\$20.00		\$20.00		
3/11/2021	1689	Molly Read (student)				\$10.00		\$10.00		
3/11/2021	1692	Elia Canfield (Student)				\$15.00		\$15.00		
3/11/2021	1693	Lily Read (Student)				\$10.00		\$10.00		
3/11/2021	1694	Ashley Phillips (student)				\$5.00		\$5.00		
3/11/2021	1695	Zoe Pendelton (student)				\$20.00		\$20.00		
3/11/2021	1697	Jerry Xiao (student)				\$10.00		\$10.00		
3/11/2021	1699	Kelsey Franklin (student)				\$20.00		\$20.00		
3/11/2021	1701	Aylla Wexler (student)				\$10.00		\$10.00		
3/11/2021	1702	Jamaya Simpson (student)				\$5.00		\$5.00		
3/11/2021	1704	Khoiam Nguyen (student)				\$15.00		\$15.00		
3/11/2021	1705	David Montoya (student)				\$10.00		\$10.00		