

Attendees: Howard, William, Greer, Sharon, Lori

(1) Review Reports

- a. Membership list – Sharon will send 2 additions for Knoxville, otherwise looks good to send to NFSPS.
- b. Festival Contest – looks good
 - i. revisit recommendations when we start Festival contest
 - ii. revisit electronic submissions
- c. Financials – approved
- d. Anthology update (verbal) print proofs reviewed and final edits will be made tomorrow. Publication this week. Howard will order author copies (we pay printing costs), and he will place 3 orders, one for each chapter. 12 to Knoxville, 32 to NE, XX to west. 10 copies for students/teachers. Patron copies will also be added. Lori will send the Patron table to Howard. Howard gives kudos to the Anthology team (Rose, Matthew, Janet) for all of the hard work that they did. – thank you and great job!
- e. Student Contest awards/support – go with 5 awards and up to 5 HM. Plan to send up to 10 to NFSPS. Approved.

(2) Monthly Contests

- a. Why are we not getting entries?
- b. Changes?
- c. Sponsorship request from Norma Young

Howard's suggestions.

- Sam commented that it's hard to get to the post office; Howard has a problem getting poems mailed in time.
- Use an electronic submission (gmail drop box) (see Howard's email); Howard would train Contest Coordinator
- Still use Snail Mail; scan to folder

Knoxville thoughts

- Reasons ranged from I forgot dates, I need reminders, I'm busy with other things
- Difficult to get to post office, no access to a printer
- "We need to get into 21st century"

Memphis

- people are overcommitted
- change date? – no, that's not going to help; current dates work with PST-NE newsletter

Set up email for 16th and 1st, with link to webpage; Lisa Kamolnick to set up. If we do electronic, set up one for 13th as well.

Howard amendment of minutes — let's start electronic in June 2022 (new year).

Suggest we do a transition year with electronic/paper. Let's gauge how many and whether we eliminate paper in 2023.

If someone insists on paper, then we can offer to scan at meetings.

Norma Young offer to sponsor contest. Ask Norma Young to do March contest (due on Feb 15); PST-NE will take May (due on April 15). **Lori to communicate with Ann Carolyn (sent 12/8/21), Howard to discuss with PST-NE.**

- (3) Involvement with Voices of Tennessee, Brentwood TN (youth literary magazine)
offer website links, etc.
offer them the chance to work with us on TN Voices, so they can learn how to edit

Recommended response:

- offer them chance to zoom into meetings, educational component (you will need to contact us for zoom links)
- we have critique groups
- make mentoring connections as they meet with us
- we have experience publishing an anthology, so if you have questions, we can offer advice
- we will review/vet any specific actions (e.g., small, occasional monetary donation or volunteer activities)
- **Draft email sent to Executive Committee on 12/8/21**

- (4) Suggest TN members form a "zoom social" and then affiliate with PST-Knox or PST-NE.

- (5) Critiquing – do we want to start focusing as local chapters? Or keep Russell's state-wide? Need a general critique group?
- a. advertise Russell's critique group
 - b. communicate more broadly
 - c. if they haven't participated in NFSPS, do they know what it is?
 - d. same recommendation – show link to Russell's page every month
 - e. NFSPS critiquing needs to be separate from West Tennessee's critiquing?
 - f. could have a state-wide critique group on Zoom (limit to 6-8 people) April-September
 - g. critiquing could be used as local "marketing"
 - h. **ask Russell if he wants to do the critiquing differently for the 18th...or just change moving forward....**

- (6) Notifications about PO Box change? – membership form, webpage, should be it

- (7) Membership directory – okay with the directory.

- (8) Need to start identifying people for 2022/2023 year (Monthly Contest Chair, Festival Chair, Festival Contest Chair, Anthology Board, etc.). This needs to start, otherwise we will be late in getting stuff done during first quarter 2022.

Develop list of "here's what we need filled"

Send to chapters

Ask for self-nominations

Howard has agreed to be Festival Coordinator for 2022.

Anthology Board – Howard will be on board.

Propose meeting again January 12th or 13th. Plan on discussing charter and bylaws.